

New West Physicians

Management Services Organization

1707 Cole Boulevard, Suite 100 | Golden, CO 80401 | (303) 763-4900

Financial Policy of New West Physicians

Effective January 1, 2014

We are dedicated to providing excellent service, every patient, every time. The following information is provided to ensure clarity and avoid misunderstandings concerning payment for the professional services you need.

While our office participates in most health plans, the following are reminders:

- **It is your responsibility to verify that New West Physicians participates with your health plan prior to scheduling your visit.**
- **It is your responsibility to verify what services (lab, diagnostic testing, preventative) are covered under your health plan.**
- Bring your insurance card with you to each visit and be prepared to update your health information.
- Be prepared to pay your insurance co-pay at the time of your visit as well as any previous, outstanding balance on your account.

Co-Payments/High Deductible Plans

- Commercial Plans with Established Co-Pays – The Co-pay amount listed on your insurance card is due in full at time of service. If co-pay is not listed, contact your insurance plan prior to your visit to determine the amount due at time of service.
- High Deductible Plans – A payment of \$75 is due at the time of service and will be applied to your deductible.

Self-Pay Patients

- Patients Without Insurance - The estimated charges of the visit are due at the time of service. At that time, a 20% discount will be applied.

No-Show Appointment Fees

- Patients that have a scheduled appointment, and do not cancel 24 hours in advance, may be assessed a \$50 no-show fee at our Primary Care offices and a \$75 fee at the Specialty Center.

Patient Name

Date of Birth

Patient Signature